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Tuesday 14<sup>th</sup> February 2023

Dear Parents/Carers,

We have a number of staffing changes at St Paul's and would like to keep you informed of what is happening. The education sector is currently in the middle of a recruitment crisis and here at St Paul's, we will continue to strive to make sure that our team remains one of great quality and that we provide the best education for your children. We appreciate that mid-year changes are not ideal and we are doing our best to make sure that disruption is kept to a minimum for the children.

**Phase 2:** It is with much consideration that, for personal reasons, Miss Morris has tendered her resignation and will not be returning to St Paul's after the half term break. When we return after the holidays, Miss Morrison will undertake the role of Phase 2 Leader alongside her Acting Deputy Headship until the end of the academic year. Miss Morrison will job-share the keyworker role for Phase 2 Earth with Mrs Tracy Matthews (Mrs Matthews will teach M/T and Miss Morrison W-F). Miss Clarke will remain as the full-time keyworker for Phase 2 Air.

**Phase 3:** From Easter, Mrs Goode will be reducing her teaching time at St Paul's and will become our Teacher of French for one day a week. After a successful appointment process, Miss Stacey Osmond will take over as key worker for Phase 3 Earth. Miss Osmond is an experienced teacher currently teaching at a primary school in Cheltenham.

**Office Staff:** Mrs Bates will be leaving us on 1<sup>st</sup> March to take up the post of Pastoral Lead at a secondary school in Cheltenham. This is closer to her home and will enable her to spend more time with her family. Mrs Griffiths has increased her hours as School Business Manager and we are currently advertising for an Administrator to support her in the Office.

As always, I am sure you will appreciate that we have tried to manage staffing changes with minimal disruption to the children. If you have any queries, please do not hesitate to contact us.

Yours sincerely,

Mrs S Matthews

Headteacher.

Mrs Jayne Bevan

Co-Headteacher.